

GUYHIRN VILLAGE HALL COMMITTEE - Minutes of meeting held on 10 October 2007

Present:

Paul Carpenter

Sue Pitcher

Jon Martin

Tony Purdy

Tony Fowler

Angela Sexton

Thelma Wadsley (FenLinks)

Terry Goode

June Clenshaw

Sally Freeman

Rita Chillingworth

John Chillingworth

Terry Jennings

Brenda Reay

Marie Coles

Darren Hosein

Philip Eden (Cambs Acre)

Apologies:

Erbie Murat

Jan Purdy

Joan Martin

Minutes of meeting 14.9.07

Agreed subject to the following amendments

- The Guyhirn Pre School should not be listed under this organisation, it is a separate registered Charity.
- The correct telephone number for David Buttery is amended to 01733 865681.
- Amendment to name should read Parson Drove.

Matters Arising from Minutes 14 September 07

1. The title of the Group should be **Guyhirn Village Hall Committee**
2. Pre-School. We will not be applying for finance and will consult if necessary.
3. The next Parish meeting will be on the 24th September and there are a number of youths from the Young People Guyhirn group who wished to attend.
4. Purchase of Land. Three Parish Councillors Paul Carpenter, Peter Davies and Colin Fryett will be in discussion with Fenland District before any purchase is agreed.
5. **Organisation and Groups Structure**

(a) Councillor Cliff Edwards will be a Trustee together with all others and June Clenshaw to be added to the list of Trustees and management committee.

Guyhirn Village Hall should have representatives from Young People Guyhirn, the Pond Group and also representatives on the main Village Hall Committee Group.

The only organisation appropriate for applying for money is the Guyhirn Village Hall Committee as it is a registered charity and has a recognised structure, the other groups are sub-groups of the Guyhirn Village Hall Committee.

Jon Martin proposed we adopt the organisation structure, Terry Goode seconded and it was agreed by the members.

(b) Stationery, Logo etc.

Copies of letterheads and compliment slips were handed round for members to make comments.

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6) Update and Feedback

a) Upcoming Events

- i. JM 27.10.07 - Quiz Night - advised there will be a meal with a vegetarian option and possibly a raffle.
- ii. 8.12.07 - MR James Ghost Stories. (PC)
- iii. 22.12.07 - Family Disco.

b) Cyber Café - old computers have been donated from the Primary School.

- (c) Pond - Paul passed around the report on the pond. Nigel has taken over the role of Head of Pond Group. A date is being set for an assessment, are obtaining an insurance quote and will apply for finance.

Quotes for all equipment are nearly in.

Nigel Adams and Terry Jennings are organising what is required regarding Health & Safety.

7. **Actions and Priorities**

- (a) **Wisbech St Mary Parish Plan 2005-2010.** Copies have been made of the sections which refer to Guyhirn and distributed to those present.

It was suggested that we should have another meeting to discuss the Guyhirn plan and Philip Eden and Thelma Wadsley would attend, Paul Carpenter & Tony Fowler would represent WSM Parish Council subject to approval from PC.

It was confirmed that a meeting would take place on Wednesday 31 October 2007 at Jon Martin's house and at that meeting the name of the Group will be decided. . Those attending will be Tony Purdy, Paul Carpenter, Jon Martin, Sue Pitcher, Terry Goode and Brenda Reay, Philip Eden (Cambs Acre), Thelma Wadsley (Fenland Links)

- (b) **Up to date accounts and submissions to Charity Commission.**

Tony Purdy has spoken to the Charity Commission who reported that they require gross expenditure from 2003 onwards. If we do not go above £10,000 we can supply a simplified form of accounting. The name of the contact person for Guyhirn Village Hall Trust on Charity Commission Website is Judith Bass.

- (c) **Funding Applications**

Application for Pond, Cyber Café and Risk Assessment for Pond.

- (d) **Contact Information email addresses**

It was agreed by those present that the contact information would be circulated to the group to allow easier communication and that where possible minutes and agendas would be sent by email, Brenda & Terry advised the group that when sending by email it was best to use the bcc field (Blind Carbon Copy) as this would hide addresses from spammers.

- (e) **Company Limited by Guarantee**

It was agreed that a small group also responsible for helping the Treasurer with finance look into all the options including CIC (Community Interest Company) CIO (Charitable incorporated Organisation) and make recommendations, Thelma expressed concerns over the cost of shutting down a Company as an organisation she new had incurred £5,000 costs when closing. Group members Paul Carpenter, Tony Purdey & Jon Martin.

- (f) **Training Courses**

FCVS course available for Trustees of Charities - Thelma said there was a one day course coming up (date to be checked) and said someone could have her place.

(g) **Website registered domain**

Set up a Communications sub-group. Paul Carpenter, Jon Martin, Terry Goode, Terry Jennings.

(h) **Community Centre**

Views were requested as what is required to be part of Parish Plan Review with wider community consultation.

(i.) **Newsletter**

Thelma Wadsley said she could help with the finance.

Brenda Reay is hosting a new group looking at the history of the Village with Councillor Brian Payne as the lead contributor. Terry Jennings said the County had a web-site which we could input into.

Sue Pitcher said they were setting up a Walking Group and next walk could be Sutton Bridge.

Terry Jennings said he was looking for old photographs of the Village that he could borrow, scan and return so as to compare between "then" and "now"

June Clenshaw said Brian Payne had lots of photographs which they will try to borrow. Jon Martin suggested an exhibition in the Hall.

8 Any Other Business

Paul Davis said that Councillor Cliff Edwards of the Parish Council wished it to be known that at the Parish Council meetings he did not say he wanted the pond filled in but he would go with the majority.

Terry Jennings offered the use of an electric organ for use by the Village Hall.

A working group required for storage, redecoration etc. Jon Martin, Paul Carpenter, Terry Jennings, Brenda Reay & Sue Pitcher.

June Clenshaw said she will cease dealing with the hall bookings as from end-December 2007. She would obtain the diary for 2008.

We will have to budget for electrical checks.

Date of Next Meeting : 6.30 14 November 2007

Future Meetings 2nd Wednesday of each month