

**MINUTES OF WISBECH ST MARY PARISH COUNCIL ANNUAL MEETING**  
held on Monday, 16<sup>th</sup> May 2011 at Wisbech St Mary Community Centre

**PRESENT**

B Payne (Chairman)	C Allen	P Barnes	B Britain	M Clarke	P Davies	J Fish
	T Fowler	B Reay	R Scrimshaw	D Thrower	G Booth	
Parishioners	T Jennings	T Coleman				

All Councillors present signed their Declaration of Acceptance of Office and were handed copies of the Standing Orders, Financial Regulations and the current Code of Conduct. All Councillors were handed a Declaration of Interest Form to be completed and returned to the clerk as soon as possible.

**APOLOGIES FOR ABSENCE**

Apologies were received and accepted from J Tuck and PCSOM Bogunovic.

**OPEN FORUM** – Member of the public are invited to address the Council.  
There were no matters for open forum.

**70. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

- It was proposed by P Barnes, seconded by T Fowler and agreed unanimously that B Payne be elected as Chairman.
- It was proposed by J Fish, seconded by P Davies and agreed unanimously that D Thrower be elected as Vice Chairman.

At this point of the meeting the newly elected chairman thanked Mrs Thrower for her work during the last two years as Chairman of the Parish Council. He also welcomed all the newly elected councillors especially M Clarke, B Reay and R Scrimshaw as newly elected to Wisbech St Mary Parish Council. He also thanked Mr John Parrin, C Fryett and J Hall for their hard work as councillors and stated that he would write to each of them to express our thanks.

**71. TO SIGN AND APPROVE MINUTES OF MEETING dated 4<sup>th</sup> April 2011**

The minutes of the 4<sup>th</sup> April 2011 were signed as a true record.

**72. MATTERS ARISING FROM PREVIOUS MINUTES (information only)**

- Mr Fish advised the meeting that he had written to our MP regarding the speeding on the A47, the signage to Lindens Close and whether the camera is to be taken away or reactivated.
- Mr Payne stated that the work at the bus shelter and chapel of ease have been done to a very high standard by the Probation Service.

**73. MEMBERS DECLARATION OF INTEREST** for items on the agenda

At this point of the meeting Mr Scrimshaw advised the meeting that he would not be taking part in any discussions regarding any Planning items on the agenda at any Parish Council meeting.

Mr B Payne declared a personal interest on item 80(1).

Mr P Davies declared a personal interest on item 80 (I)

Mr R Scrimshaw declared a prejudicial interest on item 76(3) and 76e and left the meeting at the appropriate time.

**74. FDC NEIGHBOURHOOD COMMUNITY DEVELOPMENT OFFICER**

There was no report by Community Development Officer re progress being made by Fenland Neighbourhood Community Team.

**75. POLICE MATTERS**

A very comprehensive report by PCSO M Bogunovic was forwarded to the clerk. It outlined crimes and incidents throughout the parish. The Councillors welcomed the fact that in one of the crimes it outlined the fact that the male who committed the crime had been caught and charged.

**76. TO CONSIDER PLANNING APPLICATIONS RECEIVED**

1. Planning Inspectorate Appeal Decision APP/DO515/C/10/2133872 West of Bevis Lane, Wisbech St Mary – Summary of Decision The enforcement notice is quashed. **Noted.**
2. Planning Inspectorate Appeal Decision APP/DO515/A/10/2133846 Wayland Farm, Bevis Lane, Wisbech St Mary. Appeal dismissed. **Noted.**
3. Fraser Dawbarns regarding a planning application by Gary Patrick in Mill Road, Murrow and the possibility of 106 funding.

**List of planning applications determined by the Fenland District Council.**

- (a) F/YR11/0235/F conversion of garage to form additional living accommodation to existing dwelling Fenlands, Church Road, Wisbech St Mary. Applicant Mr and Mrs M Henson. Agent Mr David Broker. **We support this development and recommend approval.**
- (b) F/YR11/0270/O erection of a dwelling land north of 97 Front Road, Fronting Back Road, Murrow. Applicant Mr T Neve. Agent Mr P Whittaker. **We support this development and recommend approval.**

- (c) F/YR11/0271/F erection of 2 x 2 storey 3 bed dwellings land north of Rostan 99 Frtont Road, Fronting Back Road, Murrow. Applicant Mr N Fisher and Mr C J E Cutler. Agent Mr M Hall. **We would support a development on this site of 1 property but feel that the erection of 2 dwellings would be over developing the site.**
- (d) F/YR11/0277/F erection of 5 x 2 storey 4 bed dwellings with garages land south east of Gore Villas Mill Road, Murrow. Applicant G Patrick. Agent N Lowe. **In view of the fact that we have been approached by the Applicant regarding a sum of £40,000 being given to the Parish Council for the benefit of Murrow village over a period of 5 years, the Parish Council felt unable to make any comments regarding this development.**
- (e) F/YR11/0289/F installation of an air source central heating pump to rear elevation of existing dwelling 14 Chapel Avenue, Wisbech St Mary. Applicant Mr G Beame. Agent K Lancaster **We support this development and recommend approval.**

#### 77. CORRESPONDENCE RECEIVED

- (a) Thank you letter from the Murrow Sunshine Club for the donation of £100.00 **Noted.**
- (b) Posters and leaflets from Cambridgeshire Age UK regarding Healthy Homes Partnership. **Noted.**
- (c) CPALC Fenland District Association meeting on the 26<sup>th</sup> May 2011. **Noted.**
- (d) Capitol Commercial Collections regarding the recovery of the balance outstanding of £218.55 owed to CCC for salt bins. **Noted, requested Mr Scrimshaw as the District Councillor to look into this oversight by the CCC Highways and to speak to Jill Tuck.**
- (e) FDC Funding for community tree planting. **Noted.**
- (f) Whats on in Fenland for Notice Boards. **Noted.**
- (g) Posts for the Wisbech 2011 Rock Festive on the 5<sup>th</sup> June in the Wisbech Park. **Noted.**
- (h) FDC Transport Questionnaire. **Noted.**
- (i) Probation services regarding painting in Guyhirn. **Noted.**

#### Correspondence in folder for information only

NALC Equality Act 2010

CAMBS ACRE Local People Local Action Spring 2011

Journal of Local Planning April 2011

CVSI Funding Alert for Cambs

CCC Integrated Plan

#### 78. HIGHWAYS AND LIGHTING MATTERS

- (a) Letter from Parson Drove Parish Council copy of which was sent to the Chief Planning Officer regarding Development on Back Road, Murrow. Site meeting trying to be arranged. **The clerk advised that they had still not received a time or date for this meeting to take place.**
- (b) FDC regarding Cambridgeshire's Green Infrastructure strategy. Consultation events being held throughout the County. **Noted.**
- (c) CCC Highways regarding carriageway repairs Mill Road, Murrow. **Noted.**
- (d) CCC Highways regarding surface dressing to Sandbank, Wisbech St Mary. **Noted.**
- (e) CCC Highways regarding the non delivery of the salt bins. **Noted.**
- (f) CCC Highways requesting a meeting regarding the carriageway resurfacing Murrow Bank. **Noted. Mrs Thrower and Mr Payne agreed to meet with Mr Bedford as soon as possible. Clerk to contact Mr Bedford to arrange a time and date for this meeting to take place.**
- (g) CCC Highways regarding surface dressing to High Side Gorefield. **Noted.**
- (h) CCC Highways regarding surface dressing to Murrow Bank, Murrow, Chapelfield & Waverley Drive, Guyhirn and Black Drove, Plash Drove, Wisbech St Mary. **Noted.**
- (i) CCC Highways regarding road repair Gull Road, Guyhirn. **Noted.**
- (j) CCC Highways Grass Cutting – Public Rights of Way. **Noted.**
- (k) N Brown agreeing to a meeting with Parson Drove regarding Back Road, Murrow. **Noted.**
- (l) Councillor Tuck copy of CCC Cabinet Agenda item on Highway Policies and Charges. **Noted.**
- (m) Thelma Wadsley and Peter Vale regarding Encroachment in Back Road, Murrow. **Noted. It was agreed that there use to be four passing places along Back Road, but it now down to two.**
- (n) Details of change of officer covering Wisbech St Mary from CCC. **Noted. It was agreed to invite Mr J Pickering to a Parish Council meeting.**
- (o) Parish paths Partnership Action Plan 2011-12. **Noted.**

#### Highways reports from Councillors on problems

1. Pavement outside the Bottle Bank in Guyhirn needs resurfacing.
2. Water on pavement outside Guyhirn Village Hall. This pavement had been repaired, but the repair had directed the water towards the village hall and not onto the road to enable it to drain away.
3. Gull Drove opposite Tall Trees trees and hedges across junction making it impossible to see out of the road.
4. Hedges and trees throughout the parish obstructing road junctions.
5. Road between Murrow and Guyhirn there are deep gullies beside the road.
6. Murrow Bank near the traffic calming the road is collapsing.
7. Sandbank, Wisbech St Mary the hedges are growing over the road.
8. 40 mph sign in Sandbank has rusted and fallen down.
9. Very large pot hole in Willock Lane, which at least 15 inches deep has not been repaired. Mr Band agreed that this work was to be undertaken.

10. Rummers Lane cannot see out of the junction as trees and hedges obstruction the view.
11. Hedge obstructing the junction of Cants Drove and Murrow Bank.
12. Gull Drove to Murrow Bank side of the road crumbling away.
13. Crash barrier at Guyhirn has been hit by a car and the metal has been bent in the direction of the pavement and is at the height that could cause an accident to a pedestrian.
14. Road between Bunkers Hill and Tholomas Drove on the south side is subsiding.
15. Numerous pot holes in Churchfield Way, Wisbech St Mary.
16. Salt bin has been returned to Thorney Toll and request CCC Highways to provide the salt.

#### **Highways reports from Councillors on streetlights**

1. Streetlight at Selwyn Corner. **Clerk to contact MHB for a quotation to replace new pole bracket and light.**
2. Correspondence from MHB Services regarding streetlight replacement and maintenance. **Noted. It was agreed that the clerk contacts CCC Highways to ascertain our position regarding repair and maintenance of streetlights within the Parish.**

#### **79. FINANCE**

- (a) To receive a budgetary control report for the 2010/2011 year end to date. **The Annual return for the year ended 31<sup>st</sup> March 2011 was approved.**
- (b) To receive a budgetary control report for the commencement of the 2011/2012 year. **Noted.**
- (c) To review the Internal Audit Report. **It was agreed that the clerk send a copy of the Internal Audit Report with the next agenda for a full review of the recommendations.**
- (d) VAT £473.52. **Noted.**

#### **To approve payment of outstanding accounts:**

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| (e) Clerk May salary                     | £533.33LGAct 1972 S112 <b>Agreed.</b>                                  |
| (f) Tax & NI                             | £157.78LGAct 1972 S112 <b>Agreed.</b>                                  |
| (g) Cambridgeshire ACRE affiliation fees | £25.00 LG Act 1972 S143 <b>Agreed.</b>                                 |
| (h) CPAL Affiliation fees                | £622.42 LG Act 1972 S143 <b>Agreed.</b>                                |
| (i) Auditing Solutions Limited           | £228.00 Accounts & Audit Regulations 1996<br>S11996/590 <b>Agreed.</b> |
| (j) North Level Drainage Rates           | £11.22 LG (Financial Provisions Act 1963) <b>Agreed.</b>               |
| (k) PC World Printer and Cartridges      | £90.00LGAct 1972 S112 <b>Agreed.</b>                                   |
| (l) P C World ink cartridge              | £74.37LGAct 1972 S112 <b>Agreed.</b>                                   |
| (m) S Layton website                     | £250.00LGAct 1972 S112 <b>Agreed.</b>                                  |
| (n) Village Voices                       | £200.00 LGAct 1972 S112 <b>Agreed.</b>                                 |

#### **To approve payment of grants**

- (o) Murrow Youth Club £to be agreed LGAct 1972S137**No decision could be made as we do not know yet whether the Youth Club will remain in Murrow. The club are trying to get funding from other sources and once the outcome is know we will then be able to make an informed decision.**

#### **80. PARISH PROPERTY MAINTENANCE AND RISK ASSESSMENT MATTERS**

Parish Property Maintenance and Risk Assessment reports from Councillors

1. Fence to be erected at the Chapel of Ease to allow access to the Play area. **A letter was handed to the clerk at the meeting requesting confirmation that we wished to go ahead with the purchase of the land at a cost of £500 plus solicitors expenses.**
2. Reply from Probation service regarding painting of railings an H & S Issue, Thorney Toll hedge waiting for field to dry and Guyhirn Playing Field as soon as time permits. **The work on the playing fields will be undertaken shortly, but the painting of rails will not be undertaking due to the situation of the railings which are close to the highway. These railings need replacing CCC Highways as they have been damaged by a car and are in a dangerous state. Clerk to contact Highways requesting the repair or replacement of the railings.**

#### **81. GUYHIRN POND**

Work on the Pond to increase Bank area. **The clerk advised the meeting that she had written to FDC Environment Health requesting them to contact Mr P Davies to try and move forward this project and to issue a license for infill. It was agreed that the clerk should write again.**

#### **82. BUS SHELTER AT BUNKERS HILL**

1. Discussion regarding building of a new bus shelter in Bunkers Hill. **It was agreed that the clerk contact the building asking when the work will commence and requesting them to contact Mr B Payne to ensure that this erected in the correct place.**

#### **83. QUEENS DIAMOND JUBILEE - DATE**

Date of the Diamond jubilee Tuesday, 5<sup>th</sup> June 2012.

The meeting was advised that the residents of Front Road Murrow had made an application for road closure from The Chapel to the junction at Back Road for the celebration of the Queens Diamond Jubilee. It was agreed that any requests for funding would be looked at favourably.

#### **84. ANY OTHER BUSINESS (for information only)**

Mr Payne advised the meeting that Delamores had offered the Parish Council free plants for public areas. It was agreed that Councillors would look at their villages and let Mr Payne know how many plants they required. Thorney Toll requested 300 to be planted in the area of the Thorney Toll Village Hall.

It was agreed that Mr Fowler would contact the tenant of the corner allotment in Mouth lane to ascertain which half of# this allotment he wished to keep.

It was agreed to place on the agenda for the next meeting:-

1. Speed Limits
2. Standing orders and Financial Regulations.
3. Murrow Village sign.

85. **DATE OF NEXT MEETING - Monday, 13<sup>th</sup> June 2011- The Chequers, Tholomas Drove CHANGE OF DATE**

86. **DATES OF MEETINGS FOR 2010/2011**

Monday, 4<sup>th</sup> July 2011- Murrow Village Hall

Monday 1st August 2011- Guyhirn Village Hall

Monday, 5<sup>th</sup> September 2011- Thorney Toll Village Hall

Monday, 3<sup>rd</sup> October 2011- Wisbech St Mary Community Centre

Monday, 7<sup>th</sup> November 2011- The Chequers, Tholomas Drove **Change of date**

Monday 28<sup>th</sup> November 2011- Murrow Village Hall **CHANGE OF DATE**

Monday, 19<sup>th</sup> December 2011- Guyhirn Village Hall

Monday, 16<sup>th</sup> January 2012- Thorney Toll Village Hall